Meeting opened at 6:30pm

1. **Reflection and Welcome**

   Denise thanked everybody for making the effort to attend.

2. **Attendance and Apologies**

   As per book

3. **Last Month’s Minutes**

   Proposed – Karen Cairns
   Seconded – Anissa Symington

4. **Matters Arising from Minutes**

   After everyone trialling the coffee machine tonight we have decided to purchase one. Michelle Walsh will attend to that.

5. **Administration**

   Nothing new to report – all running smoothly.

6. **Treasurer’s Report**

   The current balance for the Parent Liaison Team is $58.00. The Treasurer’s report was handed to Michelle Walsh.
   Proposed – Jo Spencer
   Seconded – Denise Ruysch

7. **Class Events**

   Most year levels had some great social events this term. Please note that it is okay to invite teachers, but don’t pressure them, as not all teachers like to attend.

8. **Kay Herrington’s Farewell**

   Kay Herrington is retiring and we are combining farewell with the final liturgy on 23rd June. There is a staff committee getting together to organise the liturgy, and some mums are going to sing at the ceremony. Parent Liaison will be organising coffee and cakes/sandwiches and this will be
held in Toogoolowa. An email will be sent for us to forward to our classes to bring a plate, siblings are welcome.

9. **Trivia Night and Disco**

Trivia Night – 22\textsuperscript{nd} August with a “black and bling theme”, and Disco will be 12\textsuperscript{th} September. These dates are to be confirmed.

DJ contacts for kids disco – if any one has any, please let us know ASAP as we need to book

10. **Athletics Carnival**

We need heaps of volunteers. Preps will be attending between 11am and 1pm. They will be having their sausage after they run. Everyone else can order sausages as the day goes on. There will also be a raffle run by the year 7s on the day. Need to be careful on walking over the track. No parking is available at the school, park in the shopping centre car park. Children need to take lunch as well, don’t rely on the sausage only.

11. **General Business**

We discussed also holding a whole school skate night. Angie Drought will look into this. We proposed that it be held at Stafford Skate Centre on a Saturday evening in October.

Just a reminder that the children’s mass is on Sunday 21\textsuperscript{st} June and if we could encourage everyone to attend the mass at St Williams.

Welcome Karen Ham to position of parent liaison as we farewell Jane to Mater Dai in Toowoomba.

MJR session at 7:30pm next Wednesday.

12. **Close**

Meeting closed at 7:30pm.