Meeting opened at 6:30pm

1. **Reflection and Welcome**

Denise thanked everybody for making the effort to attend.

2. **Attendance and Apologies**

As per book

3. **Last Month’s Minutes**

Proposed – Karen Cairns
Seconded – Sam Hegarty

4. **Matters Arising from Minutes**

In relation to photography, Matthew Beacroft will be speaking to numerous companies next week and will present his evaluation next meeting. One of the companies has an archive of photos going back 25 years.

5. **Administration**

The Guidelines are being finalised tonight at the Community Association Meeting and will be forwarded tomorrow.

There was a reminder placed in the Newsletter that parents should check their e-mails regularly for updates re: parent issues.

A mention that the system of forwarding notes to Michelle, Megan and Denise first for them to review is working well. If an event involves the teacher then the teacher should also be aware of the note being sent out.

6. **Treasurer’s Report**

The current balance for the Parent Liaison Team is $77.30. The Treasurer’s report was handed to Michelle Walsh.
Proposed – Michelle Walsh
Seconded – Sam Hegarty

7. **Class Events**

Most year levels have a social event planned this term. Those year levels having liturgies have organised lunch afterwards.
Susan Armstrong mentioned that the Mother’s Day walk was going ahead even though there would only be a few mother’s attending.

8. **Movie Night**

It was declared that the night was a successful social event, however not a successful fundraiser. We donated $224.15 to Caritas and after expenses, net profit of $34.44.

The parent volunteers did have issues with younger children being distracted and “coming and going” from the room continually. We felt that next time we have a movie night it will be a “family movie night” and parents will be responsible for their own children. We have taken on board all the feedback and next time it will be bigger and better.

9. **Cross Country / Athletics Carnival**

The roster was a success with every parent watching their child race. A few points were raised in relation to location of additional marker points and the fact that some children were playing in the playground when they came to go to the toilet.

We also had a great turnout of volunteers for the homebaking and considering the late notice, had plenty of food for the cake stall. We in fact made a nice profit of $247.10 including our share from the coffee van.

10. **Purchase of Coffee Machine**

We discussed using the profit from the Cake Stall towards the purchase of a coffee machine for the future “Parents Lounge” for those nights when we attend meetings and perhaps after liturgies. Adele Johnson is looking into the cost.

11. **Bus Passes**

We decided to place an item in the Newsletter relating to the Government concessions that are available to those people who live a considerable distance from the School. There are numerous parents that are not aware of what they are entitled to and how to go about applying for same. Michelle Walsh and Anissa Symington will look into this further and advise.

12. **General Business**

Stephen Klein asked if we could remind our parents that if they can possibly help on the day of the Fair to complete the helper form which was circulated. Please also remind parents to bring in their hamper donations.

15. **Close**

Meeting closed at 7:29pm.