St Andrew's Secondhand Uniform Shop
List of Items for Sale

May 2016

This form **MUST** accompany the clothes you wish to sell to the St Andrew's Secondhand Uniform Shop. Please put it together with the clothes in a bag and leave it at the school office.

Name : _____

Contact Phone Number: _____

Email: _____

Eldest child at St Andrew's – Name: _____

Year Level: _____ **Class:** _____

List the items you wish to sell: -

Item	**Size**	*Office use Only*
	Total:	
	Less 50% to school	
	Total Cash Paid:	
	Receipt No:	

Conditions for Acceptance of Items:

- Items accepted for resale must be in good condition (ie. no holes, all buttons accounted for, no large stains, etc) and the current school uniform (as sold by the new Uniform Shop)
- If accepted, **half of the sale price of the secondhand item is returned to the seller**. The sale price put on a good quality secondhand item will be approximately **half of the current price of a new item**, and depends upon the condition of the item.
- Please indicate what you would like us to do with items we are not able to accept for sale (please tick the appropriate box):
  - ☐ return the items to you
  - ☐ utilise the items elsewhere at school (eg spare clothes for sick bay) or dispose of them
- Once we have accepted the items you wish to sell to us, we will promptly send payment home with your eldest child, or phone you to collect the money from the school office.
- If money is not claimed from the office within 6 months it will be considered a donation to the school.

I agree to these terms.

Print Name: _____ Signature: _____